



Minutes of
Annual General Meeting – 19th March, 2018
held via

Teleconference (Express Virtual Meetings)

8:00pm AEDST (NSW, Tas, Vic), 7:30pm (SA), 7:00pm (Qld), 5:00pm (WA)

Shaded boxes display previous decisions/notes and post AGM information

Attendees

Brett Morris (NSW)
Ian Fox (VIC)
John Rohde (SA)
Clarence Macalister (TAS)
Tim Brazier (WA)

1. Welcome

Brett Morris (chairperson) opened the meeting at 8:05pm Sydney Time.

Note: The AGM was originally scheduled to take place on March 12th, but, as Brett couldn't attend, it was postponed a week. No meeting took place on the 12th.

2. Apologies

Scot Farley (QLD)

3. Confirm minutes of previous meetings

Confirmation of the minutes (both the previous AGM, and the November 2017 SGM) was moved by Brett Morris and seconded by Ian Fox

http://www.windsurfing.org/files/info/AWA_AGM_Minutes_2017.pdf

http://www.windsurfing.org/files/info/AWA_SGM_Minutes_20171127.pdf

4. Matters arising from previous minutes

4.1 Bruce McPhail presentation

Brett and Ian to sort out "offline" with aim to make the presentation at the Raceboard nationals at Sorrento.

2010 AGM:

With respect to the AWA presenting him with something in recognition of his service to the association (see 2009 AGM Minutes), he will be given something along the lines of what WNSW presents to its members.

- *Brett to send sample pictures to reps.*
- *Ian F to follow up with Brett*

5. Financial report

5.1 2017 Financial Statement (attached)

- Event Income: Income from the 2016 & 2017 Green Island events was received from WNSW.

- GI Expenses to be paid to Beach Technology before end of our 2018 financial year. Approved amounts are listed as liabilities in the Financial Report. That will bring the bank balance back to the norm of \$25-35K when compared to the \$60K+ balance we have had for a few years.

- The PO Box is shared with Windsurfing SA. In 2017, the AWA paid the bill and sought 50% refund from that state association

- Grants: \$2,000 is to be paid to WWA as a once off contribution to their Junior Program. The item is listed as a liability in the financial report. Payment was approved at the November Special General Meeting. Payment made in Feb 2018.

- Outstanding Income, mentioned in the Financial Report, was paid before the AGM

5.2 Budget

A draft budget was presented to the meeting.

It featured a 25% (\$16k) amount to be quarantined for emergencies.

It was suggested that the Green Island 2018 income be added to the Green Island refunds item to better reflect budget dollars for 2018.

A copy of the proposed 2018 budget will be attached to these minutes.

5.3 Account Access

Another committee member should have access to the bank account. Bill Joselin may still be a signatory. A letter to the bank may be required to remove him.

Brett asked John to find out what's required to add or remove signatories on the account.

Motion#1: The Treasurer and President are to have access to the account. Either can authorise transfers.

Proposed by Ian and Seconded by Tim

MOTION CARRIED

The desired result is that the Treasurer (John), and the President (Brett) have access to the account with "one-to-sign" for cheques (AWA Constitution Rule 29). Usually, John is sole user of the account. Cheque writing is rare.

2017 AGM:

*Motion#1: To remove Bill Joselin as a signatory to the account if his access is still valid
Proposed by Tim and Seconded by Brett
MOTION CARRIED*

*Motion#2: To add Brett Morris as a signatory on the account
Proposed by Ian and Seconded by Scot
MOTION CARRIED*

The CAV Association Standard Rules say:

Regulation 48 (1) (d)

The Treasurer must ensure that cheques are signed by at least 2 committee members.

Regulation 48 (3)

The Treasurer must ensure that at least one other committee member has access to the accounts and financial records of the Association

5.4 Consumer Affairs Victoria (CAV) Statement

The Association is incorporated in Victoria. They require the lodgement of our Annual Statement within 1 month of the AGM date. The online lodgement doesn't require the uploading of a document (ie. pdf) as was done previously.

Information recorded includes:

- Member count at end of financial year (569 @ 31/12/2017, 524 last year)
- Total assets held by Assoc. \$65,401.64 (see financial statement)
- Total liabilities owed by the Assoc. \$19,477.92 (see financial statement)
- Total revenue \$30,814.37 (see financial statement)
- Total expenditure \$40,382.84 (see financial statement)

A copy of last year's statement was attached to the meeting notice

Acceptance of the Financial Report

moved by Tim Brazier and seconded by Brett Morris

MOTION CARRIED

6. Election of association office bearers and ordinary members of the committee

No nominations were received prior to the meeting for the positions of Secretary/Treasurer, President and Vice-President, but the existing office holders agreed to continue in their positions. The following Officers were elected:

- | | | |
|---|--------------|---|
| • President | Brett Morris | Nominated by Clarence Macalister & Ian Fox |
| • Vice President | Ian Fox | Nominated by Brett Morris & Clarence Macalister |
| • Secretary/Treasurer
(Public Officer) | John Rohde | Nominated by Brett Morris & Ian Fox |

7. Constitution

The AWA is preparing to re-write its Constitution to a modified version of the Victorian "Model Rules" that are in the Act's Regulations. There was general discussion on the progress of making the modifications. No decisions tonight. More input sought. Probably 2-3 drafts away from a version to vote on.

8. General Business - General discussion;

8.1 Membership Numbers:

*NSW 169; WA 214 (+11 event only); Vic 47; Qld 138; SA 20; Tas 48
Total 636 (+11 event only) @ 18/02/2018*

Members @ 30/06/2017 = 662 (previous year 729).

- Victoria: Another summer of no events is keeping membership numbers down.

8.2 Fee Structure:

Brett & Tim proposed that the fees remain the same. All agreed.

- The affiliation fee is currently \$3 per member, with a maximum of \$600
- Affiliation fees are payable in February 2019 and are based on State insurance numbers at 30th June 2018 (excluding insurance only payments).

8.3 Liability Insurance 2018/2019

The meeting decided to postpone the decision, on what member fees will be, until the new insurance documents have been reviewed. Renewal invoices will not be available until June.

There was discussion as to whether the insurance could extend to cover

- Rider/individual sailor at non-affiliated clubs
- Non-affiliated clubs
- Non-affiliated event organisers

AWA members want to be covered at all times, and not have to worry about exclusion from the policy by taking part in events at or organised by non-affiliated bodies (ie. Yacht Clubs).

The Insurer wouldn't agree to cover where we have no control over the event. Clubs that don't sign affiliation agreements, for example.

Tim said that Kitesailing in WA had it written into their policy that they'd be covered while sailing at "Australian Sailing" (AS) approved event ie. at a AS affiliated club. NSW were seeking something similar but wanting to restrict it to AS Discovery Centres.

The (sub-club) "affiliation letter" needs redrafting/reviewing to be easier to get clubs to sign-up. AWA State Reps to sign-off on an agreed final version of the letter.

How would the insurance be affected by "rolling" membership (instead of financial year based).

8.4 IWA Affiliation Fees:

	<u>2017 Fees</u>	<u>2018 Fees</u> (To Be Paid)
Formula Windsurfing	100 Euros *	100 Euros
IFCA	100 Euros *	100 Euros
Raceboard	100 Euros *	100 Euros
Techno 293	100 Euros *	100 Euros
Techno 293 Plus		100 Euros
Total	\$649.85 AUD	\$TBA AUD

At the 2014 AGM, we decided to pay for the first 4 classes listed. Australian Sailing is responsible for RSX payments.

This year we decided to add the Techno 293 Plus class to the list.

We decided not to pay fees for Foil classes at this time.

Brett & Tim proposed

That we pay for the 5 classes listed for 2018 IWA Affiliation. All agreed.

IWA paid on 13/04/2018 - \$830.84 AUD for "Limited Membership" of the relevant classes

IWA National Class Association Annual Membership

Membership - €200 per class:

one vote at the Class AGM,

one vote (per class) at the IWA AGM,

unlimited number of representatives of your country may take part in IWA sanctioned* class championship events per year (subject to qualification restrictions if applied).

For developing nations and those National Class Associations (NCA's) that are unable to be fully represented at class world and continental championships:

Limited Membership (LTD) - €100 per class

one vote at the Class AGM,

one vote (per class) at the IWA AGM,

NB: Only up to two representatives of your country may take part in IWA sanctioned* championship events per class per year. Class secretaries are urged to check competition entry lists which will also be monitored by IWA!

8.5 Australian National Championships:

A list of national class association (known/proposed) events, which AWA reps are aware of.

Class	Proposed Dates	Proposed Venue & Host
Formula Windsurfing	?	Myall Lakes
RS:X	?	
Raceboard	?	Sorento, Vic
Slalom/Freerace/Freestyle	15-20 July 2018	Green Island, QLD
Techno 293 & Youth	10-14 Jan 2019	Youth Nats, Tasmania
Wavesailing	1 st wk Dec 2018	Geraldton, WA
Windsurfer OD	?	

New Windsurfer OD board may invigorate the class

Q: Who can win a National Wavesailing Title? **A:** Anyone who is an AWA Member.

Other classes should check the event notice/rules and/or sailing instructions. It may be that a foreigner wins “the event”, but that the best placed Australian is acknowledged as the “Australian Title” holder.

We need to be nationally consistent on how we administer recognition of the “Australian Title holder”. Further research is required so AWA can decide its policy.

8.6 Review of National Initiatives

8.6.1 Internet Presence

www.windsurfing.org - sail numbers, membership lists, minutes, general info

TidyHQ (www.windsurfing.org.au)

- Tim has created a state TidyHQ presence ready for the relevant state to use
- John’s current member/insurance lists may not be able to be replicated on THQ
- John’s data from member/insurance lists are linked to the sail number database. Culls and the colourful sail number chart would be affected by the links’ absence

Facebook <https://www.facebook.com/Australian.Windsurfing/>

8.6.2 Sail Number Register

- Efficient.

Currently, there are a large number of 3-digit sail numbers expiring on 30/06/2018 (shown pink on <http://www.windsurfing.org/sailnumbers.htm>). Some 2-digit numbers may also expire on that date.

The AWA cannot currently inform members of their sail number allocation if an email address isn’t provided. In many cases, they aren’t.

8.6.3 Insurance Register

- Efficient

8.7 Strategic Plan/Budget for AWA Expenditure

- See 5. “Financial Report”
- Brett said he’d be seeing the financial report from the recent Nationals for Bic Techno, Raceboard and Formula (tomorrow). He will report back if the event organisers are seeking additional funding.
- WWA was granted \$2,000 for Junior Training, at the Nov 2017 SGM. A one-off grant. The mechanism for providing grants to groups, states and events needs to be re-defined. What is AWA strategic plan short term and long term? How does AWA best support the development of windsurfing in Australia over the next 10 years?

Event Grants 2009 AGM:

*AWA to support events by funding expenses for interstate event organisers/judges to attend National events. \$3000 per year, with \$1000 max per event. **Grants should be sought in advance of an event, rather than afterwards.** Usually, \$500 per class nationals, is sought after the event.*

8.8 Lifejacket (PFD) Policy

See November SGM minutes

The AWA’s risk management plan also needs to be reviewed

9. Other Business

None

10. Meeting Closed

Brett closed the meeting at 10:25pm Sydney Time

Proposed 2018 AWA Budget

INCOME	2017	2018
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State Levies

NSW	\$ 600.00	\$ 600.00	2 years
VIC	\$ -	\$ 315.00	
QLD	\$ 414.00	\$ 342.00	
TAS	\$ 120.00	\$ 81.00	
SA	\$ 72.00	\$ 78.00	
WA	\$ 600.00	\$ 600.00	

Insurance	\$ 11,085.00	\$ 11,000.00
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Other Income

Refund (PO Box Rental)	\$ 98.00	\$ 105.00
Green Island Sponsorship		\$ 1,000.00
Green Island Income		\$ 8,000.00

TOTAL INCOME (2018)

\$ 22,121.00

EXPENSES	2017	2018
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Affiliation Fees

Australian Sailing	\$ 290.00	\$ 300.00
Intl. Windsurfing Assoc.	\$ 649.85	\$ 700.00

Bank Charges	\$ 120.00	\$ 120.00
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Consumer & Business Affairs (Vic)	\$ 55.80	\$ 60.00
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Insurance	\$ 8,160.00	\$ 10,000.00
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Internet/Website	\$ 621.72	\$ 650.00
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Event Grants	\$ -	\$ 3,000.00	2 years
Training Grants		\$ 4,000.00	
Teleconferencing (AGM/SGM)	\$ 647.21	\$ 1,000.00	

Other Expenses

PO Box Rental	\$ 196.00	\$ 206.00	2 years
Green Island refunds		\$ 17,477.92	
GI refunds 2018		\$ 9,000.00	

TOTAL EXPENSES (2018)

\$ 46,513.92

Bank Balance @ 01/01/2018 \$ 65,401.64

Quaranteen 25% for emergencies \$ 16,350.41

Projected Surplus for future allocation

\$ 24,658.31



FINANCIAL STATEMENT

1/01/2017 to 31/12/2017

BANK BALANCE @ 31/12/2016

\$ 74,970.11

INCOME	2014	2015	2016	2017
State Levies				
NSW	\$ 585.00	\$ 600.00	\$ 453.00	\$ 600.00
VIC	\$ 483.00	\$ 405.00	\$ 231.00	\$ -
QLD	\$ 399.00	\$ 420.00	\$ 363.00	\$ 414.00
TAS	\$ 309.00	\$ 174.00	\$ 78.00	\$ 120.00
SA	\$ 153.00	\$ 120.00	\$ 102.00	\$ 72.00
WA	\$ 600.00	\$ 456.00	\$ 534.00	\$ 600.00
Insurance	\$ 15,163.00	\$ 12,578.00	\$ 10,579.00	\$ 11,085.00
Other Income				
PayPal setup			\$ 0.19	\$ -
Refund (PO Box Rental)	-	\$ 90.50	\$ 95.50	\$ 98.00
Event Sponsorship	\$ 1,000.00	\$ -	\$ 2,000.00	\$ 1,000.00
Event Income	\$ -	\$ 14,280.61	\$ -	\$ 16,825.37

TOTAL INCOME (2017)

\$ 30,814.37

EXPENSES	2014	2015	2016	2017
Affiliation Fees				
Australian Sailing	\$ 130.00	\$ 135.00	\$ -	\$ 290.00
Intl. Windsurfing Assoc.	\$ 643.40	\$ 608.97	\$ 647.35	\$ 649.85
Bank Charges	\$ 128.10	\$ 126.60	\$ 120.00	\$ 120.00
Consumer & Business Affairs (Vic)	\$ -	\$ 155.80	\$ 54.40	\$ 55.80
Insurance	\$ 7,386.51	\$ 6,922.02	\$ 8,184.77	\$ 8,160.00
Internet/Website	\$ 285.86	\$ 382.11	\$ 274.86	\$ 621.72
Event Grants	\$ 500.00	\$ 500.00	\$ -	\$ -
Event Expenses	\$ -	\$ -	\$ -	\$ 29,642.26
Teleconferencing (AGM/SGM)	\$ 385.85	\$ 335.06	\$ 325.13	\$ 647.21
Other Expenses				
PO Box Rental	\$ -	\$ 181.00	\$ 191.00	\$ 196.00

TOTAL EXPENSES (2017)

\$ 40,382.84

Asset: Cheque Account Balance @ 31/12/2017

\$ 65,401.64

Asset: Other @ 31/12/2017

\$ -

Outstanding Income as at 31/12/2017		
Windsurfing VIC - Insurance & Affiliation (INV#365)	\$	1,365.00
Outstanding Liabilities as at 31/12/2017		
Beach Technology - Green Island Event Expenses 2016	\$	9,537.56
Beach Technology - Green Island Event Expenses 2017	\$	7,940.36
Event Grants not yet paid	\$	- none
Other Grants not yet paid	\$	2,000.00 paid Feb 2018

BANK BALANCE @ 31/12/2017 **\$ 65,401.64**

Notes

Teleconferencing - higher due to 2 meetings being held
Event Expenses - paid Beach Technology for expenses for 3 Green Island Nationals (2013, 2014 & 2015)
Event Income - received money from 2 Green Island Nationals (2016 & 2017)
Australian Sailing - 2016 & 2017 payments