



Minutes of
Annual General Meeting – 8th March, 2016

held via

Teleconference (Express Virtual Meetings)

8:00pm AEDST (NSW, Tas, Vic), 7:30pm (SA), 7:00pm (Qld), 5:00pm (WA)

Shaded boxes display previous decisions/notes and post AGM information

Attendees

Brett Morris (NSW)
Ian Fox (VIC)
John Rohde (SA)
David Morehead (TAS)
Tim Brazier (WA)
Scot Farley (QLD)

1. Welcome

Brett Morris (chairperson) opened the meeting at 8:10pm Sydney Time.

2. Apologies

None

3. Confirm minutes of previous meeting

Confirmation of the minutes was moved by Brett Morris and seconded by Ian Fox

4. Matters arising from previous minutes

4.1 Life Membership Legacy

4.1.1 Bruce McPhail presentation

Rather than dropping this item from the agenda, Ian will arrange an appropriate object to be presented to Bruce. All agreed.

2010 AGM:

With respect to the AWA presenting him with something in recognition of his service to the association (see 2009 AGM Minutes), he will be given something along the lines of what WNSW presents to its members.

- *Brett to send sample pictures to reps.*
- *Ian F to follow up with Brett*

4.1.2 Register of Life Members

The AWA tries to identify/acknowledge "life members" of state windsurfing associations by a notation in the membership and sail number databases. Life membership could imply that the sailor has life ownership of their registered sail

number. Not all state reps were clear on what defined “life membership” in their respective states, and what cost implications would apply with respect to AWA fees.

- NSW: hard to define “what is a life member?” The number of members affected may be a prohibitive cost for the (NSW) association to absorb. No definitive list available.
- Vic: life members noted on membership lists sent to John
- WA, SA, Qld, Tas: ?

Where cost is an issue, life members could be recognised through presentation of a medallion, or other reward, rather than free membership (and by extension, free insurance). Identifying active (life) members could also reduce the cost, by only covering their insurance and affiliation fees.

A “Life” membership usually has no monetary value, except, exclusion from the payment of membership fees after its been awarded to him/her. The AWA doesn’t award it. The State, or Club awards it, and bears any cost associated. See the constitution relevant to the body awarding “Life Membership”

Action: States/Clubs to report back to AWA as to who is a Life Member in their State/Club.

5. Financial report

John Rohde presented the AWA financial report for the period 31/12/2014 – 31/12/2015 (Attached).

- “**Event Income**” is the outstanding amounts for the 2014 & 2015 Green Island events. A detailed summary has been supplied
- **GI Expenses** to be paid to Beach Technology before end of our 2016 financial year. AGM acknowledges/approves the amount to be transferred. The expenses are proposed to be invoiced by Beach Technology after 30/06/2016. The summary doesn’t include all expenses incurred, as some have been absorbed by BT (ie. some airfares for race committee). Time & effort was also not billed. Most of the entry fee is spent on ferry costs, with little left for other expenses.

Normally, the money flow for an event (ie. nationals) doesn’t see any funds returning to the AWA. In this instance, the three Green Island events have returned a small profit to the association (\$5,357.86 in total).

- WQ was given a \$500 **Grant** for the Board Crazy Raceboard Nationals 2015-16 (Nov 2015) In 2014, WQ was given a \$500 Grant for the 2015 Board Crazy Australian Raceboard and Oceanic Championships (Jan 2015). WQ (RQYS) is hosting the Raceboard Worlds in late 2016. A grant will also be available for the running of the “Worlds”. All agreed on a \$2,000 grant for the Worlds. Future grants for “Worlds” events will be assessed on a case by case basis.
- The **PO Box** is shared with Windsurfing SA. In 2015, the AWA paid the bill and sought 50% refund from that state association.
- WTAS in **credit** for Insurance Fees due to an Invoice error (overpayment). Absorbed (redeemed) by Feb 2016 invoice.

Acceptance of the Financial Report
moved by Brett Morris and seconded by Scot Farley

6. Election of association office bearers and ordinary members of the committee

No nominations were received prior to the meeting for the positions of Secretary/Treasurer, President and Vice-President, but the existing office holders agreed to continue in their positions. The following Officers were elected:

- | | | |
|-------------------------------------------|--------------|-----------------------------------------|
| • President | Brett Morris | Nominated by Brett Morris & Scot Farley |
| • Vice President | Ian Fox | Nominated by Ian Fox & Brett Morris |
| • Secretary/Treasurer
(Public Officer) | John Rohde | Nominated by Ian Fox & Brett Morris |

7. Receive and consider statement submitted by the association in accordance with section 30(3) of the act.

Copies of the documents lodged, following the 2015 AGM, were supplied to the reps with the agenda. The statements were accepted as a true record

Proposed by Brett Morris & Ian Fox

- **Number of members @ 31/12/2015 = 556** (compared to 478 the previous year) – these are the end of AWA financial year numbers.
- Members @ 30/06/2015 = 587 (compared to 748 the previous year)
- The 31st Dec numbers are used for the lodged statement, and are a guide for getting the insurance quote.

The "Australian Windsurfing Assoc. Inc." was incorporated in Victoria on 1/12/1995. The incorporation followed a name change to Australia's then peak windsurfing body, AUSA (Australian Union of Sailboard Associations).

Under the Associations Incorporation Reform Act 2012, the Public Officer is the Secretary of the Association, and must be a resident of Australia.

8. General Business - General discussion;

8.1 Membership Numbers:

NSW 198; WA 215 (+9 event only); Vic 46; Qld 133 (+3 event only); SA 22; Tas 37
Total 651 (+12 event only) @ 17/02/2016

- Victorian numbers down due to 2 major events being cancelled due to lack of wind. Sandy Point & Breakwater to Beacon didn't happen. They attract sailors who only attend these events, and nothing else. So no member fees collected. As a result, WVic is being more proactive with regard to growing the membership. Running come'n'try days, etc. Wavesailing events have become un-recognised due to their hard-to-plan nature and lack of risk management by the organisers. A lack of organised events is contributing to a drop in membership for WVic.

8.2 Fee Structure:

Brett proposed that the fees remain the same. All agreed.

- The affiliation fee is currently \$3 per member, with a maximum of \$600
- Affiliation fees are payable in February 2016, and are based on State insurance numbers at 30th June, 2015 (excluding insurance only payments).

8.3 Liability Insurance 2016/2017

- A new TPL policy was accepted in Sep 2014.
- The renewal fee is expected to be similar to last year's.
- All agreed with a proposal to keep the AWA Insurance fee for 2016-2017 the same as this season - \$19/member (plus \$3 for affiliation bringing the total AWA fees to \$22/member).

Proposed by Brett Morris & Ian Fox

A potential claim against the policy exists. It has highlighted issues with the current policy that may cost AWA and its members in the long run. AWA will arrange to re-establish the franchise condition from the previous policy to minimise exposure to small or incidental equipment damage claims, to state that the claimant is responsible for paying the excess, rather than the policy holder (ie. AWA). The excess is currently \$1500. The claim is for equipment damage, less than the excess. The AWA would like to avoid small claims for equipment damage.

We need to emphasise to members that the policy is intended for significant third party liability cover, rather than equipment damage. Frivolous claims for the later could affect the cost to the AWA and its members.

Actions:

- 1) States to point to AWA's website for authorised info on our insurance policy
- 2) Update the information on the AWA Insurance page including cover description from insurer
- 3) Tighten the loop hole in the policy

Insurer Approved statement on the AWA website:

<http://www.windsurfing.org/insurance.htm>

Cover details: Windsurfing including all administration, association sanctioned events, training and practice sessions under the auspices of the Insured. Individual members are covered for public liability claims (including member to member cover) arising from any windsurfing activities 24 hours a day except where participating in any organized event not sanctioned by the insured. The Insured is the AWA, State Windsurfing Associations and Registered Clubs that are listed on the policy (other bodies may also be listed on the policy as interested parties ie. Local Councils). Sanctioned events are identified on the AWA calendar (non-sanctioned events may also be listed in the calendar to fully show what events are on). Your home insurance policy may also cover you for TPL and/or equipment damage.

8.4 IWA Affiliation Fees:

	<u>2015 Fees</u>	<u>2016 Fees</u> (To Be Paid)
<i>Formula Windsurfing</i>	100 Euros *	100 Euros
<i>IFCA</i>	100 Euros *	100 Euros
<i>Raceboard</i>	100 Euros *	100 Euros
<i>Techno 293</i>	100 Euros *	100 Euros
Total	\$608.97 AUD	\$TBA AUD

We agreed to continue paying for all 4 classes.

Proposed by Brett Morris & Dave Morehead

IWA paid on 29/03/2015 - \$647.35 AUD

8.5 Australian National Championships:

A list of national class association (known/proposed) events, which AWA reps are aware of.

Class	Proposed Dates	Proposed Venue & Host
Formula Windsurfing	Jan 2017	Hawkes Nest, NSW
RS:X		
Raceboard	2016 Worlds 2017 Nationals	Raceboard Worlds (RQYS) (Nov) Hawkes Nest, NSW (Jan)
Slalom/Freerace/Freestyle	June 2016	Green Island, QLD
Techno 293		
Wavesailing	2016	Narloo, WA
Windsurfer OD		

8.6 Review of National Initiatives

8.6.1 Website

- The windsurfing.org site is an “information site
- TidyClub (TidyHQ) to be explored as a way of automatically updating/collating the AWA membership list. Tim to help with guides.
- Anything that makes John’s life easier, with respect to site maintenance/update, should be explored.
- TidyHQ API can be embedded in existing sites to streamline things.
- Could also streamline event listings and event registration
- NSW AGM coming up. Brett to suggest they open a TidyHQ site.
- WWA already using TidyHQ at state and club level. It’s now integrated in a test AWA site.
- Tim suggested integrating the sail number register with TidyHQ, but John has reservations about how that would work. It’s separate from the membership database, and contains allocation history that’s useful, but not easily transferable.

8.6.2 Sail Number Register

- Brett likes the new graphical sail number status representation on the website. It’s based on a similar page that Windsurfing NZ uses.
- How can we inform members of their allocated sail number through the TidyHQ system? How can new numbers be allocated? Tim is exploring this with TidyHQ.

- Currently, new numbers are being issued from the 1600’s
- Note the large number of 3-digit sail numbers expiring on 30/06/2016 (shown pink on <http://www.windsurfing.org/sailnumbers.htm>)

The AWA cannot currently inform members of their sail number allocation if an email address isn’t provided. In many cases they aren’t.

8.6.3 Insurance Register

- Discussed in website (above). Mainly the prospect of automating the update of the membership list via TidyHQ.

8.6.4 National Calendar of Events

- see 8.5 “Australian National Championships”
- TidyHQ may be useful in getting this list compiled/populated

8.6.5 Strategic Plan/Budget for AWA Expenditure

- See 5. "Financial Report"
- \$2000 allocated for the 2016 Raceboard Worlds in Queensland

Event Grants 2009 AGM:

*AWA to support events by funding expenses for interstate event organisers/judges to attend National events. \$3000 per year, with \$1000 max per event. **Grants should be sought in advance of an event**, rather than afterwards. Usually, \$500 per class nationals, is sought after the event.*

8.7 Techno & RSX

Techno "happening" in NSW. Into school sailing programs via yacht clubs. Popular. Yachting Australia have changed their structure. One guy in Qld dedicated to Windsurfing for YA

8.8 Magazine Subscription Offer

- Subscription offer not taken up in 2015
- Magazine not easy to find, so articles are not seen by those who need that info.
- Magazine subscription inclusion with membership signup processes not easy to implement while we are migrating to TidyHQ
- "Good merit to be the magazine of the sport" – Ian
- Now only 3 issues a year for the same cost.
- RedBull Bulletin (lifestyle mag) a good example of the type of mag that works
- Suggested that AWA gives all members signed up by a specific date (ie. 1st Oct 2016), a free copy of the Australian mag

Notes from 2015 AGM:

The NEW "Australian Windsurfer Magazine"

4 issues per year, with exclusive articles & pictures ie. not regurgitated from other sources.

Normal subscription price is \$40. The publisher could lower this to \$25 (delivered), for AWA members. All states to offer this with membership renewals for 2015/16. Name and address details to be supplied to the publisher. At subscription renewal time, the publisher would keep the cost at the cheap rate so long as the subscriber remained an AWA member.

Post AGM – Magazine links

Australian Windsurfer Magazine

<https://www.isubscribe.com.au/Australian-Windsurfer-Magazine-Subscription.cfm>

RedBull Bulletin

<https://www.redbulletin.com> (print version available)

Also available on Zinio if you like the electronic mag version

<https://au.zinio.com/www/browse/product.jsp?rf=sch&productId=500719889#/> .

9. Other Business

Personal Floatation Device (PFD) Rules

Scot stated that we needed a comprehensive document stating the PFD rules for every state to distribute as required.

YA has a clause and we should state something similar as our National Guideline for Personal Floatation Devices.

“PFD requirements vary between the States and Territories and it is recommended that before purchase and use it should be established that the PFD is acceptable under local law”

YA also states “Inflatable PFDs shall not be used” – see page 9 of this document <http://www.yachting.org.au/wp-content/uploads/2013/10/121211-2013-16-special-regulations-part-2-off-the-beach-boats.pdf>

WA have just rewritten all the life jacket rules. Wave events require application for an exemption.

Post AGM notes from Scot:

I will look over the YA documentation and also all of the existing rules from the other windsurfing clubs and try and cross reference them to the maritime safety rules. Any crossovers that work for windsurfing I will glean out for a Windsurfing specific document.

I'd like to run this by the group and if everyone agrees that this is a suitable document for our sport then I think we should have it approved by the insurers and set it in place as our national standard that all of the national, state and affiliated clubs agree to abide by.

10. Meeting Closed

Brett closed the meeting at 10:32pm Sydney Time



FINANCIAL STATEMENT

1/01/2015 to 31/12/2015

BANK BALANCE @ 31/12/2014

\$ 50,554.38

INCOME	2012	2013	2014	2015
State Levies				
NSW	\$ 585.00	\$ 600.00	\$ 585.00	\$ 600.00
VIC	\$ 501.00	\$ 549.00	\$ 483.00	\$ 405.00
QLD	\$ 243.00	\$ 252.00	\$ 399.00	\$ 420.00
TAS	\$ 75.00	\$ -	\$ 309.00	\$ 174.00
SA	\$ 114.00	\$ 60.00	\$ 153.00	\$ 120.00
WA	\$ 591.00	\$ 600.00	\$ 600.00	\$ 456.00
Other Affiliation (from Nationals)				
IMCO	-	-	-	-
IWA	-	-	-	-
Insurance	\$ 11,925.00	\$ 14,201.00	\$ 15,163.00	\$ 12,578.00
Other Income				
Refund (PO Box Rental)	-	-	-	\$ 90.50
Event Sponsorship		\$ 5,000.00	\$ 1,000.00	\$ -
Event Income		\$ 8,828.12	\$ -	\$ 14,280.61

TOTAL INCOME (2015)

\$ 29,124.11

EXPENSES	2012	2013	2014	2015
Affiliation Fees				
YA	\$ 230.00	\$ -	\$ 130.00	\$ 135.00
IWA	\$ 559.31	\$ 593.94	\$ 643.40	\$ 608.97
Bank Charges	\$ 132.90	\$ 138.30	\$ 128.10	\$ 126.60
Consumer & Business Affairs (Vic)		\$ -	\$ -	\$ 155.80
Insurance	\$ 9,918.83	\$ 12,217.83	\$ 7,386.51	\$ 6,922.02
Internet/Website	\$ 285.86	\$ 274.86	\$ 285.86	\$ 382.11
Event Grants	\$ 500.00	\$ 1,500.00	\$ 500.00	\$ 500.00
Event Expenses		\$ 1,807.49	\$ -	\$ -
Teleconferencing (AGM)	\$ 215.78	\$ 438.60	\$ 385.85	\$ 335.06
Other Expenses				
PO Box Rental	\$ -	\$ -	\$ -	\$ 181.00

TOTAL EXPENSES (2015)

\$ 9,346.56

Asset: Cheque Account Balance @ 31/12/2015

\$ 70,331.93

Asset: Other @ 31/12/2015

\$ -

Outstanding Income as at 31/12/2015		
Windsurfing NSW - Insurance	\$ 608.00	Paid 04/01/2016
Outstanding Liabilities as at 31/12/2015		
Beach Technology - Green Island Event Expenses 2013	\$ 10,317.71	
Beach Technology - Green Island Event Expenses 2014	\$ 7,321.85	
Beach Technology - Green Island Event Expenses 2015	\$ 12,002.70	
Windsurfing Tasmania - Insurance (Credit)	\$ 209.00	

BANK BALANCE @ 31/12/2015

\$ 70,331.93