



Minutes of  
**Annual General Meeting – 3<sup>rd</sup> March, 2015**

held via

**Teleconference (Express Virtual Meetings)**

8:00pm AEDST (NSW, Tas, Vic), 7:30pm (SA), 7:00pm (Qld), 5:00pm (WA)

*Shaded boxes display previous decisions/notes and post AGM information*

## Attendees

Brett Morris (NSW)  
Ian Fox (VIC)  
John Rohde (SA)  
David Morehead (TAS)  
Tim Brazier (WA)  
Scot Farley (QLD)

## 1. Welcome

Brett Morris (chairperson) opened the meeting at 8:00pm Sydney Time.

## 2. Apologies

None

## 3. Confirm minutes of previous meeting

Confirmation of the minutes was moved by Brett Morris and seconded by Tim Brazier

## 4. Matters arising from previous minutes

### 4.1 Life Membership Legacy

#### 4.1.1 Bruce McPhail presentation

Brett to discuss with Keith Single and arrange something.

Presentation to be made via Ian Fox at a WVic occasion/event.

#### 2010 AGM:

*With respect to the AWA presenting him with something in recognition of his service to the association (see 2009 AGM Minutes), he will be given something along the lines of what WNSW presents to its members.*

- *Brett to send sample pictures to reps.*
- *Ian F to follow up with Brett*

#### 4.1.2 Register of Life Members

The AWA tries to identify/acknowledge "life members" of state windsurfing associations by a notation in the membership and sail number databases. Life membership could imply that the sailor has life ownership of their registered sail

number. Not all state reps were clear on what defined “life membership” in their respective states, and what cost implications would apply with respect to AWA fees.

- NSW: hard to define “what is a life member?” The number of members affected may be a prohibitive cost for the (NSW) association to absorb. No definitive list available.
- Vic: life members noted on membership lists sent to John
- WA, SA, Qld, Tas: ?

## 5. Financial report

John Rohde presented the AWA financial report for the period 31/12/2013 – 31/12/2014 (Attached).

Tasmania’s affiliation fees are for 2 years

WQ given a \$500 Grant for the 2015 Raceboard Nationals

Attention was drawn to the list of Outstanding Income & Liabilities on page 2 of the financial statement – in particular Ian Fox’s unclaimed Green Island (2013) event expenses (\$15,000). Ian to follow-up ASAP. Approximately \$7,000 to \$8,000, being proceeds from the 2014 Green Island event needs to be transferred to the AWA from Windsurfing NSW (Brett to follow-up) – this amount should be noted on the Financial Statement under “Outstanding Income”, and an “Outstanding Liability” to reimburse (Ian) for 2014 Green Island expenses (amount unknown at this time).

There was some confusion with respect to the affiliation fees noted on the financial report, and those listed on the current AWA member statistics report (AWA Membership Numbers 201415-Feb.pdf). The affiliation fees for 2014 (listed in the financial report) are based on the membership numbers at 30<sup>th</sup> June 2013, and billed in Feb 2014. The amounts listed on the statistics report are relevant to the season ending 30<sup>th</sup> June 2014 (not current membership numbers), and are to be billed in Feb, 2015.

Brett asked if there was a requirement to have the accounts audited. Ian stated that under the relevant Victorian Act, it wasn’t required, for the amounts we deal with.

Acceptance of the Financial Report

moved by Brett Morris and seconded by Scot Farley

## 6. Election of association office bearers and ordinary members of the committee

No nominations were received prior to the meeting for the positions of Secretary/Treasurer, President and Vice-President. The following Officers were elected:

- |   |              |   |
|---|--------------|---|
| • President                               | Brett Morris | Brett agreed to continue in this position<br>Nominated by Dave Morehead & Scot Farley |
| • Vice President                          | Ian Fox      | Nominated by Brett Morris & Tim Brazier   |
| • Secretary/Treasurer<br>(Public Officer) | John Rohde   | Nominated by Brett Morris & Tim Brazier   |

## 7. Receive and consider statement submitted by the association in accordance with section 30(3) of the act.

Copies of the lodged documents were supplied to the reps with the agenda. The statements were accepted as a true record

Proposed by Ian Fox & Brett Morris

- **Number of members @ 31/12/2014 = 478** (last year 594) – end of financial year numbers.
- Members @ 30/06/2014 = 748 (last year 813)
- Members @ 28/02/2015 = 570
- The 31st Dec numbers are used for the lodged statement, and guide for getting the insurance quote.

*The "Australian Windsurfing Assoc. Inc." was incorporated in Victoria on 1/12/1995. The incorporation followed a name change to Australia's then peak windsurfing body, AUSA (Australian Union of Sailboard Associations).*

*Under the Associations Incorporation Reform Act 2012, the Public Officer is the Secretary of the Association, and must be a resident of Australia.*

## 8. General Business - General discussion on ;

### 8.1 Membership Numbers:

NSW 134; WA 178 (+20 event only); Vic 77; Qld 117; SA 30; Tas 14  
Total 570 @ 28/02/2015

The numbers @ Dec 31 were 100 down on the previous year. The dip in numbers appears to be across-the-board and not just in a few states. It's being treated as a combination of many things, different in each state, rather than a downwards trend.

There was some discussion around event participation, where the state association wasn't running things, and therefore, members not being covered by the AWA insurance.

#### **Pre-AGM notes:**

*If we had to state our policy with respect to "All participants in events we run must be members", how should it be worded to be clear to all? Here's an edited version of Ian's earlier email with respect to the LOC events.*

*Part of the "blanket cover" provided to AWA members has always been that as every participant was a member to the policy, the members were always (theoretically) protected by the (equal valid) cover of the other members (ie : a "victim" was not reliant on the "causer's" personal assets/wealth for cover in the event of a claimable incident)*

- *AWA cover (policy) is provided by the underwriters on the basis that all participants are members (and thus party to the policy).*
- *A grey zone potentially exists when an AWA member participates in a non AWA event, however policy wording clearly disclaims that.*

*From an overview perspective, AWA should generally not participate in any form of hybrid or partial event cover; same time AWA have some onus of responsibility to help promote the sport and support AWA members who participate to allow them to do so under their membership cover (etc).*

*Organizers of hybrid events have in the past distanced itself from WWA/AWA from both an insurance and organizational perspective. Event management history and risk management plan*

seems to be becoming very professional and solid. There are also legal complexities on the cross-border liabilities (simple eg: a beach injury liability; is this the organizer or rider liability etc). It all gets pretty complicated pretty quickly.

If we have to take a position on this at short notice, my suggestion is we accept the (hybrid) Event only on the following conditions;

- Every windsurfing entrant (participant) must be a legally current member of AWA or policy
- AWA affiliated organiser (ie. WWA) is free to negotiate an "insurance only" membership (ie premium plus AWA fee) with Event Organiser if required.
- Clear written agreement with Event Organiser re event management risk carried entirely by them

## 8.2 Fee Structure:

Brett proposed that the fees remain the same. All agreed.

- The affiliation fee is currently \$3 per member, with a maximum of \$600
- Affiliation fees are payable in February, and are based on State insurance numbers at 30th June, the preceding year (excluding insurance only payments).

## 8.3 Liability Insurance 2015/2016

- A new TPL policy was accepted in Sep 2014. It has upgraded cover at lower cost.
- The renewal fee is expected to be similar to last year's.
- All agreed with a proposal to keep the AWA Insurance fee for 2015-2016 the same as this season - \$19/member (plus \$3 for affiliation bringing the total AWA fees to \$22/member).

Proposed by Brett Morris & Ian Fox

## 8.4 IWA Affiliation Fees:

	<u>2014 Fees</u>	<u>2015 Fees (To Be Paid)</u>
<i>Formula Windsurfing</i>	100 Euros	<b>100 Euros</b>
<i>IFCA (slalom)</i>	100 Euros	<b>100 Euros</b>
<i>Raceboard</i>	100 Euros	<b>100 Euros</b>
<i>Techno 293</i>	100 Euros	<b>100 Euros</b>
<b>Total</b>	<b>\$643.40 AUD</b>	<b>\$TBA AUD</b>

There was a query about Techno activity in Australia. The meeting was informed that it is growing in NSW and Qld.

We agreed to continue paying for all 4 classes.

Proposed by Brett Morris & Scot Farley

**IWA paid on 27/04/2015 - \$608.97AUD**

## 8.5 Australian National Championships:

A list of national class association (known/proposed) events, which AWA reps are aware of.

<b>Class</b>	<b>Proposed Dates</b>	<b>Proposed Venue &amp; Host</b>
Formula Windsurfing	2016	
RS:X		
Raceboard	2016	Raceboard Worlds in 2016 (RQYS)
Slalom/Freerace/Freestyle	June 7-11 '15	Green Island, QLD
Techno 293		
Wavesailing	Nov '15	Flat Rocks, NSW
Windsurfer OD		

Raceboard Worlds in 2016 – Ian & Scot to follow up. WQ and RQYS need as much support from AWA, as we can supply, to enable a successful bid to host the event.

Windsurfer OD – Ian to follow up via Parkdale club, which has a lot of OD members.

2016 Wavesailing Nat's likely to be early that year, not long after the 2015 event. SA expected to be running the later event.

## 8.6 Review of National Initiatives

### 8.6.1 Website

- The windsurfing.org site is an "information site", not as flashy as more recent designs. It does the job. Targeting Facebook, Twitter, etc. more efficiently, could be fruitful. Sean O'Brien's WordPress templates should also be considered.
- It's the State sites (and seabreeze) that provide more direct member interaction. Many use TidyClub, which is keen to do more for us. Child site (club) updates parent (state) site – eg Saftey Bay Windsurfing Club integrated linked to Windsurfing WA to update membership list on TidyClub. TidyClub sends details of WA memberships to AWA via email, as they occur.
- Oceanet is not yet dead'n'buried, but its launch date has been postponed. It has some interesting features that the AWA may like, so it's being kept on our radar.
- Anything that makes John's life easier, with respect to site maintenance/update, should be explored.
- At a minimum, the AWA site could have an update to graphics to make it look fresher.
- Noted that the AWA is an administrator body (sometimes the State Assoc too), separated from the membership recruiting. It's the clubs (and/or State Assoc) that need to do the work to attract new members – whichever body has the direct interaction.

### 8.6.2 Sail Number Register

#### Proposed Change to Techno 293 sail number Policy

Tony Matta (proposer) has circulated the proposal to all QLD Techno people who constitute most of the current National Techno Committee. They are in favour of the change

#### Current Policy

The techno (web) page says that Yachting Australia has use of the numbers 1110-1119 for (techno) training boards they own (if any) (not 1111 though). The rest of the range to 1199 is exclusively available to techno sailors to apply for.

The reason was that Techno sailors didn't have to be an AWA member to get a sail number (did have to be a YA member though). It was to support the class whilst not insisting on AWA membership. Generally as they would be juniors anyway.

#### Proposed Change

a) That no numbers be reserved for exclusive use of Techno 293 and

b) That Techno Sailors be required to join a windsurfing club.

The change was proposed by Brett Morris and Scot Farley.

All agreed to the change. All Techno sailors should be a member of an affiliated club/association, and thus be eligible to be allocated a sail number. If they're just a YA member and only sailing at local club they may use simple un-registered numbers i.e. T21 (subject to event rules saying otherwise).

#### 8.6.3 Insurance Register

- Not discussed, except in website (above)

#### 8.6.4 National Calendar of Events

- Not discussed

#### 8.6.5 Strategic Plan/Budget for AWA Expenditure

- Not discussed

#### 2009 AGM:

*AWA to support events by funding expenses for interstate event organisers/judges to attend National events. \$3000 per year, with \$1000 max per event. Grants should be sought in advance of an event, rather than afterwards. Usually, \$500 per class nationals, is sought after the event.*

#### 8.7 Techno & RSX sub-committees

Since the last AGM, Windsurfing Queensland (Tony Matta) has arranged the affiliation of Both Class associations with AWA. Both classes are to form advisory committees under the AWA banner. WQ also arranged for Yachting Australia (YA) affiliation renewal for AWA and Tony is to be our YA contact.

Tony to be listed as our main contact for these 2 groups.

*2013 is the only year that the AWA has missed paying the YA affiliation fee*

## 9. Other Business

### 9.1 Paying event organisers (Qld)

General discussion around an email about event officials requesting payment for services that are usually done by volunteers i.e. free.

The Club/Association receiving a donation (from event organisers) for helping seems OK, even if that is then passed on to the volunteers. Payment direct to a non-volunteer seems to be the issue. Especially if it's still in a non-professional capacity. Maybe bringing up issues about the association having employees.

AWA had no policy on this. Need to be aware that our insurance doesn't cover salaried employees.

9.2 Magazine Subscription Offer (Ian Fox)

The NEW "Australian Windsurfer Magazine"

4 issues per year, with exclusive articles & pictures ie. not regurgitated from other sources.

Normal subscription price is \$40. The publisher could lower this to \$25 (delivered), for AWA members. All states to offer this with membership renewals for 2015/16. Name and address details to be supplied to the publisher. At subscription renewal time, the publisher would keep the cost at the cheap rate so long as the subscriber remained an AWA member.

Next issue out in April with Green Island relevant articles.

## **Meeting Closed**

Brett closed the meeting at 10:39pm Sydney Time







**FINANCIAL STATEMENT**

1/01/2014 to 31/12/2014

**BANK BALANCE @ 31/12/2013**

**\$ 41,322.10**

<b>INCOME</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
State Levies				
NSW	\$ 600.00	\$ 585.00	\$ 600.00	\$ 585.00
VIC	\$ 351.00	\$ 501.00	\$ 549.00	\$ 483.00
QLD	\$ 378.00	\$ 243.00	\$ 252.00	\$ 399.00
TAS	\$ 54.00	\$ 75.00	\$ -	\$ 309.00
SA	\$ 108.00	\$ 114.00	\$ 60.00	\$ 153.00
WA	\$ 510.00	\$ 591.00	\$ 600.00	\$ 600.00
Other Affiliation (from Nationals)				
IMCO	-	-	-	-
IWA	-	-	-	-
Insurance	\$ 11,313.00	\$ 11,925.00	\$ 14,201.00	\$ 15,163.00
Other Income				
Term Deposit	\$ 295.90	-	-	-
Event Sponsorship			\$ 5,000.00	\$ 1,000.00
Event Income			\$ 8,828.12	\$ -

**TOTAL INCOME ( 2014 )**

**\$ 18,692.00**

<b>EXPENSES</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Affiliation Fees				
YA	\$ 110.00	\$ 230.00	\$ -	\$ 130.00
IWA	\$ 736.71	\$ 559.31	\$ 593.94	\$ 643.40
Bank Charges	\$ 131.10	\$ 132.90	\$ 138.30	\$ 128.10
Consumer & Business Affairs (Vic)			\$ -	\$ -
Insurance	\$ 9,748.33	\$ 9,918.83	\$ 12,217.83	\$ 7,386.51
Internet/Website	\$ 274.86	\$ 285.86	\$ 274.86	\$ 285.86
Event Grants	\$ 1,000.00	\$ 500.00	\$ 1,500.00	\$ 500.00
Event Expenses			\$ 1,807.49	\$ -
Teleconferencing (AGM)	\$ 368.90	\$ 215.78	\$ 438.60	\$ 385.85

**TOTAL EXPENSES ( 2014 )**

**\$ 9,459.72**

**Asset: Cheque Account Balance @ 31/12/2014**

**\$ 50,554.38**

**Asset: Other @ 31/12/2014**

**\$ -**

Outstanding Income as at 31/12/2014  
(1) Green Island 2014 Event Income from Windsurfing NSW (Approx) \$ 7,000.00 - 8,000.00

Outstanding Liabilities as at 31/12/2014  
Ian Fox - Green Island 2013 Event Expenses (Approx) \$ 15,000.00  
(1) Ian Fox - Green Island 2014 Event Expenses (Amount unknown) \$ -  
John Rohde - Consumer & Business Affairs (Vic) expenses 2014 \$ 51.40 Paid 15/01/2015  
John Rohde - Consumer & Business Affairs (Vic) expenses 2013 \$ 51.40 Paid 15/01/2015

**BANK BALANCE @ 31/12/2014** **\$ 50,554.38**

(1) Additions as per Annual General Meeting instructions (03/03/2015)