



Minutes of
Annual General Meeting – 12th March, 2009

held via

Express Teleconferencing

8:00pm EDT (NSW, Tas, Vic), 7:30pm (SA), 7:00pm (Qld), 6:00pm (WA)

Attendees

Brett Morris (NSW)
Ian Fox (VIC)
John Rohde (SA)
David Morehead (TAS)
Ian Grose (WA)
Sean O'Brien (QLD)
Peter Hands (VIC) - Public Officer

1. Welcome

Brett Morris (chairperson) opened the meeting at 8:00pm Sydney Time.

2. Apologies

None

3. Confirm minutes of previous meeting

Confirmation of the minutes was moved by Brett Morris and seconded by Ian Fox

4. Matters arising from previous minutes

Common Branding – see General Business

5. Financial report

John Rohde presented the AWA financial report for the period 31/12/2007 – 31/12/2008 (Attached).

Peter informed the meeting that Bruce McPhail (outgoing Public Officer) had brought us up-to-date with Victorian Corporate Affairs (VCA) documents. John supplied an advance copy of the Financial report to Peter (new Public Officer) to make sure all the details he required for VCA were present.

Up until a few years ago, the cheque account earned no interest and no fees were charged. Now there's a minimum \$10/month + cents for each piece of paper lodged – still no interest.

John informed the meeting that funds set aside in a term deposit account (\$15,000) won't return any interest until the 2009 financial year. The 90day term deposit returned \$212.68 this February, with \$155.35 due in May. All present were ok to continue with the 90day term.

John commented that insurance payments due by the states are not always being monitored by them. States paying by electronic means appear to be more up-to-date whereas those paying by cheque need to be prompted with an invoice. – State Reps to follow-up.

Financial Report Moved by Ian Fox and Seconded by Brett Morris

6. Election of association office bearers and ordinary members of the committee

Only one nomination was received prior to the meeting for the positions of Secretary/Treasurer, President and Vice-President. That nomination was from John Rohde who stated he was prepared to continue as Secretary/Treasurer. The following Officers were elected:

- | | | |
|-----------------------|--------------|-------------------------------------|
| • President | Brett Morris | Nominated by Brett Morris & Ian Fox |
| • Vice President | Sean O'Brien | Nominated by Brett Morris & Ian Fox |
| • Secretary/Treasurer | John Rohde | Nominated by John Rohde & Ian Fox |

John also requested that the role of coordinating/compiling the events calendar be done by someone else.

7. Receive and consider statement submitted by the association in accordance with section 30(3) of the act.

Copies of past lodged documents are not currently available

The 05, 06 & 07 statements have been supplied to John since this meeting.

- **Number of members @ 31/12/2008 = 576** (last year 488) – end of financial year numbers.
- Members @ 30/06/2008 = 612 (+ 10 insurance only)
- Members @ 16/02/2009 = 671 (+ 18 insurance only)
- The 31st Dec numbers are used for the lodged statement, and getting the insurance quote.

7.1 Public Officer

Outgoing Public Officer, Bruce McPhial, has held that position since its incorporation. Ian Fox proposed that the AWA present him with something in recognition of that service to the association.

Ian suggested a plaque (or other physical object). NSW have a recognition award where a barometer is presented. Brett will follow-up with respect to a letter of thanks and appropriate gift for Bruce.

Consideration was also given to extending Bruce's Victorian Life Membership to AWA Life Membership, but didn't think the constitution allowed it. (also see "Life Membership Legacy" below)

The "Australian Windsurfing Assoc. Inc." was incorporated in Victoria on 1/12/1995. The incorporation followed a name change to Australia's then peak windsurfing body, AUSA (Australian Union of Sailboard Associations).

8. General Business - General discussion on ;

8.1 Fee Structure:

- The affiliation fee is currently \$3 per member, with a maximum of \$600
- The 2010 fees are based on State insurance numbers at 30th June, 2009 (excluding insurance only payments), and are due to be paid in Feb 2010
- The 2009 fees will be billed soon.
- All except WA agreed to keep the current fee structure.

WA had requested that:

"Affiliation fees be reduced from \$3 to \$1 per member with a maximum of \$200, to allow the states to put more back into the sport at a state level."

The members at the meeting felt that this change wasn't appropriate. The ongoing funds surplus is chiefly generated by insurance payments for more members than we got the policy for. Ian Fox pointed out that we need to keep that surplus in case the insurer decides to recover an additional levy for that insurance period.

But, there are some surplus funds and they will be re-distributed in the form of a grant for national events (see "strategic plan/budget for AWA expenditure" below).

8.2 IWA Affiliation Fees:

<u>2008 Fees (Paid)</u>		<u>2009 Fees (To Be Paid by 31/3/2009)</u>
Formula Windsurfing	200 Euros*	200 Euros
IFCA	100 Euros*	100 Euros
Techno-293	-	100 Euros
Raceboard		100 Euros
Total	\$548.58 AUD	\$400 Euros

It was decided not to pay the techno class fees as that class operates under the YA banner (RSX is not collected as a IWA class fee). This year, Raceboard fees will also be paid – as requested by the longboard assoc. Fees to be recovered thru nationals @ \$10 per participant as is collected from other nationals.

John to circulate proposed 2010 fees when the IWA account is received (early Jan.)

The 2009 IWA Class affiliation fees were paid on 18/03/2009 - \$840.21 AUD

8.3 Australian National Championships:

At this time little is known about where the next Nationals are to be held

Class	Proposed Dates	Proposed Venue & Host
Formula Windsurfing		NSW/Vic (Parkdale??) Vic to follow-up
RS:X		
Raceboard		
Slalom		Qld
Techno 293		
Wavesailing		Not Tas
Windsurfer		Port Stephens – NSW

- Parkdale not considered an ideal location for Formula, but the club-rooms and support/organisation are good. Interest in formula in Vic currently near zero.

- Victoria trying to resurrect the Wavesailing club and maybe interest them in the nationals.

8.4 Review of National Initiatives

8.4.1 Website

The website was given a make-over in 2008.
Further changes to be discussed with Sean.

- Content needs reviewing – state reps to review their states' info.
- Each state website should have a link back to the AWA site (windsurfing.org and preferably not windsurfing.org.au)
- All websites should publish the national event posters on their home page

8.4.2 Sail Number Register

Brett suggested displaying the register in a more graphical fashion, like the New Zealand association does on its website. <http://windsurfingnz.org/node/1586>

Brett also suggested the removal of non-AUS numbers from the site. John stated that those numbers belong to financial members and will eventually expire.

*Do life/honorary members get to keep their numbers for life??
If so, that needs to be recorded against their sail number.*

8.4.3 Insurance Register

John was congratulated on the rapid update of the register as states supply updates. States to keep list up-to-date by providing names to John ASAP.

8.4.4 National Calendar of Events

John asks:

- Is there a better way to do this?
- Can someone else take on the task of coordinating it?

Sean to do some research on the subject and liaise with John about implementation.

8.4.5 Strategic Plan/Budget for AWA Expenditure

We generally agreed that

- the AWA was more involved/effective at improvements driven from top (National) down, and that efforts /expenditure direct from AWA was similarly more effective focused on these Top and middle level activities
- grass roots/entry level activities and expenditure were more effectively/efficiently handled at state and local level
- the AWA should target/budget/plan for some modest income (either fee or insurance based) ~ around \$3,000/year at current rates/levels
- this money should be re-used to develop/improve the "National" impetus , through support of supplementary funding to (certain specified) expenses within a defined range of National Championships (etc)

General discussion on that was 3-4 classes or disciplines per year, with a general cap on funding of (say) \$1,000 per event/discipline, which in turn would be made up of (capped) funding of certain specified individual sub expenses (eg : race officer or

director travel expenses, say capped to \$300 per event). General underlying principle being this AWA funding to ONLY be available for use in defined expenses aimed at the goal of ongoing improvement in a National event quality (etc) - rather than simply provided as "general expenses" income to local organisers of National events.

Based on this discussion and WA's question re expenditure or cost cutting to improve entry level activity by state/s

- AWA revenue NOT allocated under the Nationals allocations could be made available (perhaps on an annual end of year basis or similar) for States to apply to AWA for funding for use (by states) in State driven "development of sport program/s".
- That's to say, a national pool of "surplus" income may exist at the end of each AWA year. Rather than simply continue to stockpile further "profits", that revenue is made available for EQUITABLE distribution to those states who wish to commit to structured "development of sport" program/s - and are prepared to commit to match the AWA funding with funding from within their home state/s.

A very simple definition/qualification/application/approval process would suffice, and the key factor would/could be that any AWA funding to the states under this program MUST be matched by the (applying) state/s on (say) a " 1 for 1 " basis.

- i.e. \$1 from AWA towards program MUST be matched by \$1 contributed by state to same program/event
- a \$1 AWA contribution : \$2 State contribution might be even better ratio

This initiative may be much easier in practice than it may sound at first. It clears the way to reasonable (re) use of funding in all respects, removes (implied) stigma of AWA "profiteering". Most importantly, opens the resource for (equitable) use by those States WHO ACTUALLY WANT TO DO SOMETHING.

8.5 Liability Insurance 2009/2010

To be discussed in June when the policy renewal costs are known.

The current premiums to be collected from each state for the 2008/2009 policy are the same as set last year for the 2007/2008 insurance cover i.e.

- \$10 for non-competitive members (social, not racing)
- \$15 for competitive members

Peter Hands queried the extent to which AWA insurance covers SUP

- if using a sail, it is just "windsurfing" - so covered
- if paddling/surfing without a sail, not covered

Further discussions followed on what was covered:

- members of state windsurfing association are covered
- events run on behalf of the state windsurfing are covered – they should be listed in the national calendar and be following their state "event risk management plan" (event guidelines).
- affiliated "club entity" is not covered. Their members are covered so long as the previous 2 points are active/true *i.e. the club has to forward the*

appropriate fees to the state association to give their members state association membership.

9. Other Business

9.1 Common Branding

Brett noted that this item from the last AGM has not been actioned. John had suggested a logo competition at that meeting.

A copy of the current logo has been supplied to Brett & Sean. It is available in jpg, photoshop & illustrator formats. The website logo was remodelled as part of the 2008 website makeover (see page1 header).

9.2 Life Membership Legacy

Following on from the discussions around Life Membership for Bruce McPhail, was the concern for the large numbers of Life Members on the rolls in several states.

One group took the stance of only providing the financial component of membership in years when that member was an active participant, thus reducing costs in lean years.

The AWA committee will look into compiling a register of life members to recognise significant contribution to administration of the sport nationally.

9.3 State Association Structures

NSW gets a \$150 affiliation fee from its windsurfing clubs. The club members pay \$20 to the State association for insurance & membership. All other club fees collected are for club use.

Brett says this structure is key to the current success of the Qld and NSW clubs and is reflected in the numbers. The clubs run the type of windsurfing they want to run.

Brett suggests all states look at this model as it takes a lot of pressure off the state association. Qld even waived the affiliation fee this year to encourage growth.

There should also be a rep of each discipline on each state association committee. Those reps should talk amongst their fellow state reps and determine where nationals will be held before we have our AGM.

Meeting Closed

Ian expressed thanks to John for organising the teleconference, website & secretarial duties throughout the year.

The next meeting is expected to be in June, to review insurance for 2009/10 and determine the new season insurance fees.

Brett closed the meeting at 10:33 Sydney Time



FINANCIAL STATEMENT

1/01/2008 to 31/12/2008

BANK BALANCE @ 31/12/2007

\$ 19,961.16

	2006 Financial Year			
	2005	2006	2007	2008
INCOME				
State Levies				
NSW		\$ 600.00	\$ 600.00	\$ 600.00
VIC	\$ 167.00	\$ 308.00	\$ 368.00	\$ 465.00
QLD		\$ 122.00	\$ 116.00	\$ 186.00
TAS		-	\$ 262.00	\$ 51.00
SA		\$ 122.00	\$ 107.00	\$ 84.00
WA		\$ 600.00	\$ 521.00	\$ 564.00
Other Affiliation (from Nationals)				
IMCO		-	-	-
IWA		-	-	\$ 340.00
Insurance		\$ 12,285.00	\$ 8,421.00	\$ 9,159.00
Other Income				
	-	-	-	-

TOTAL INCOME (2008)

\$ 11,449.00

EXPENSES	2006	2007	2008
Affiliation Fees			
AYF	\$ 110.00	\$ 110.00	\$ 110.00
IWA	\$ 1,407.14	\$ 363.06	\$ 548.58
Bank Charges	\$ 136.80	\$ 129.90	\$ 135.00
Consumer & Business Affairs (Vic)	-	-	\$ 119.10
Insurance	\$ 7,865.00	\$ 5,566.00	\$ 5,808.00
Internet/Website	\$ 212.89	\$ 298.65	\$ 365.61
Postage			
Teleconferencing (AGM)	\$ 401.45	free	\$ 198.81

TOTAL EXPENSES (2008)

\$ 7,285.10

Asset: Cheque Account Balance @ 31/12/2008

\$ 9,125.06

Asset: Term Deposit @ 31/12/2008

\$ 15,000.00

Outstanding Income as at 31/12/2008

none

Outstanding Liabilities as at 31/12/2008

none

BANK BALANCE @ 31/12/2008

\$ 24,125.06